

# PSA SOCCER GAME SWAP EXAMPLE

STEP 1: Login to DASH account and find your team which has a scheduling conflict. Click on the team name.

The screenshot shows a team profile for 'Team TCA Trojans - Kroeger'. The team name is circled in red. Below the name, it says 'Season Soccer-Outdoor-Spring 2018-PreK-4th Grade' and 'Starting Feb 17th, 2018'. Under 'Next Game', it lists 'Wed, Mar 21 7:30pm @ PSA on High Point I Hot Shots-Borovay vs TCA Trojans - Kroeger'. Below that, it shows 'Team Owes \$0.00' and 'Paid \$0.00'. At the bottom, there are buttons for 'RSVP', 'Message', 'Share', 'Invite', 'Team', and 'Manage'.

STEP 2: Click on "Schedules" to see your full schedule for the season.

## Team TCA Trojans - Kroeger

The navigation tabs are 'Schedules', 'Standings', and 'Team'. The 'Schedules' tab is circled in red.

### Description

Starting 02/17/2018 Soccer-Outdoor-Spring 2018-PreK-4th Grade  
Soccer, Outdoor Leagues, Recreational, Females only  
Ages 4th  
Games 8

STEP 3: Make a note of your opponent. For game swaps, you will need to find another team who is playing the same opponent. To do this, click on their name to pull up their season schedule.

Wed Mar 21st 7:30pm	<b>Game</b> 01h 05m	TCA Trojans - Kroeger @ Hot Shots-Borovay @ PSA on High Point I
Sat Mar 24th 2:15pm	<b>Game</b> 01h 05m	MU - Cheetah Girls - Hurst @ TCA Trojans - Kroeger @ PSA on Schell Park B
Tue Mar 27th 6:15pm	<b>Game</b> 01h 05m	Fierce-Buhl @ TCA Trojans - Kroeger @ PSA on High Point J
Thu Apr 5th 7:30pm	<b>Game</b> 01h 05m	MU - Cheetah Girls - Hurst @ TCA Trojans - Kroeger @ PSA on Schell Park C
Sat Apr 7th 4:45pm	<b>Game</b> 01h 05m	Fierce-Buhl @ TCA Trojans - Kroeger @ PSA on High Point I
Wed Apr 11th 6:15pm	<b>Game</b> 01h 05m	TCA Trojans - Kroeger @ Sidekicks-Haveman @ PSA on High Point K
Sat Apr 14th 4:45pm	<b>Game</b> 01h 05m	TCA Trojans - Kroeger @ Sidekicks-Haveman @ PSA on High Point I

STEP 4: Find a game date/ time your team would be able to swap on their schedule. In this example, you would like to see if Fierce- Buhl would be able to switch.

Wed Mar 21st 6:15pm	<b>Game</b> 01h 05m	Sidekicks-Haveman @ MU - Cheetah Girls - Hurst @ PSA <b>on</b> High Point I
Sun Mar 25th 4:45pm	<b>Game</b> 01h 05m	Sidekicks-Haveman @ Fierce-Buhl @ PSA <b>on</b> High Point K
Tue Mar 27th 7:30pm	<b>Game</b> 01h 05m	Hot Shots-Borovay @ Sidekicks-Haveman @ PSA <b>on</b> Schell Park A
Sat Mar 31st 4:45pm	<b>Game</b> 01h 05m	Sidekicks-Haveman @ Fierce-Buhl @ PSA <b>on</b> High Point I
Sat Apr 7th 2:15pm	<b>Game</b> 01h 05m	Hot Shots-Borovay @ Sidekicks-Haveman @ PSA <b>on</b> Schell Park B
Wed Apr 11th 6:15pm	<b>Game</b> 01h 05m	TCA Trojans - Kroeger @ Sidekicks-Haveman @ PSA <b>on</b> High Point K
Sat Apr 14th 4:45pm	<b>Game</b> 01h 05m	TCA Trojans - Kroeger @ Sidekicks-Haveman @ PSA <b>on</b> High Point I

STEP 5: Click on the team you would like to swap with and make sure they do not have another game scheduled for the new date/ time. In this example, the Fierce-Buhl do not have a game scheduled on April 11.

Sat Mar 24th 4:45pm	<b>Game</b> 01h 05m	Hot Shots-Borovay @ Fierce-Buhl @ PSA <b>on</b> High Point I
Sun Mar 25th 4:45pm	<b>Game</b> 01h 05m	Sidekicks-Haveman @ Fierce-Buhl @ PSA <b>on</b> High Point K
Tue Mar 27th 6:15pm	<b>Game</b> 01h 05m	Fierce-Buhl @ TCA Trojans - Kroeger @ PSA <b>on</b> High Point J
Sat Mar 31st 4:45pm	<b>Game</b> 01h 05m	Sidekicks-Haveman @ Fierce-Buhl @ PSA <b>on</b> High Point I
Sat Apr 7th 4:45pm	<b>Game</b> 01h 05m	Fierce-Buhl @ TCA Trojans - Kroeger @ PSA <b>on</b> High Point I
Sat Apr 14th 2:15pm	<b>Game</b> 01h 05m	Fierce-Buhl @ MU - Cheetah Girls - Hurst @ PSA <b>on</b> Schell Park B

STEP 6: Notify PSA Soccer Staff by email that you will be unable to field a team for your game. Ask PSA Soccer Staff for the appropriate coach's contact information.

STEP 7: Once you receive confirmation that the opposing team can swap, forward their emailed approval to PSA Soccer Staff. Approval must be received in order for the swap to be official.