



ALL COACHES, TEAM MANAGERS, ADULT VOLUNTEERS

All Coaches, Team Managers and Adult Volunteers MUST be listed on each roster. PSA requires EVERY adult volunteer to be on the roster and complete a Coaches Application which includes a criminal background check. **YOU MAY NOT BE ALLOWED TO COACH UNTIL THIS APPLICATION HAS BEEN COMPLETED.** Each application is valid for two years ending on December 31st of the second year.

TO COMPLETE THE COACHES APPLICATION:

- Use this link <https://www.psaplano.org/onlineforms/Default.aspx>
OR
- Go to our website at www.psaplano.org
- From the Links list on the right side, select **ONLINE FORMS**
- Select **Coaches / Team Manager / Volunteer Application including Background Check**
- Complete the required information. You will need your driver's license number and Social Security number to perform the required Criminal Background Check.
- After completing the application with your electronic signature, select the **SUBMIT** button.
- Once submitted, you will be taken back to the top of the form and should receive the following message:

Your Application has been submitted. Thank you.

Congratulations! You're done. If you do not receive the above statement, you should re-submit the application.

Should there be any issue with your background check, you will be contacted by Mary McMillen, Chief Operating Officer. If you do not hear from Mary, you're good and your file will be updated with your status.

Thank you for volunteering with PSA . Have a great season!

